



Crank Nursery, Crank Hill Crank, St Helens, WA11 7SD Tel: 01744 886166 Email: info@cranknursery.co.uk

Settling Children In The Nursery

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We aim for children to feel safe, stimulated and happy in the nursery and to feel secure and comfortable with all staff. We also want parents to have confidence in both their children's well being and their role as active partners, with the child being able to benefit from what the nursery has to offer.

We aim to support parents and other carers to help their children settle quickly and easily by giving consideration to the individual needs and circumstances of each child and their families.

The nursery staff will work in partnership with parents to settle their child into the nursery environment by:

Providing parents with relevant information regarding the policies and procedures of the nursery
Encouraging the parents and children to visit the nursery during the weeks before an admission is planned

Planning settling in visits and introductory sessions (lasting approximately 1-2 hours, or more if necessary). These will be provided free of charge over a period of time dependant on individual needs, age and stage of development

Welcoming parents to stay with their child during the first visit until the child feels settled and the parents feel comfortable about leaving their child. Settling in visits and introductory sessions are key to a smooth transition and to ensure good communication and information sharing between staff and parents

Reassuring parents whose children seem to be taking a long time settling into the nursery
Encouraging parents, where appropriate, to separate themselves from their children for brief periods at first, gradually building up to longer absences

Allocating a key person to each child and his/her family, before he/she starts to attend

Parents are welcome to phone throughout day to enquire about their child.

This policy was adopted on

Signed on behalf of the nursery

Date for review