



Crank Nursery, Crank Hill Crank, St Helens, WA11 7SD Tel: 01744 886166 Email: info@cranknursery.co.uk

Medicine administration forms

We require a consent form before we are able to give prescribed and none prescribed medicines.

If individual children require long term medical requirements, please ensure that we are informed.

We will obtain written permission for every medicine from parents before any medication is given.

All medicines are stored in the fridge or cupboard in the baby kitchen. Only qualified staff will give medicines and complete the necessary form. The records are kept in the baby kitchen. When parents collect their child they are required to sign the medicine record, this is of great importance.

The manager or her deputy will contact parents if a child becomes unwell and needs collection from nursery.

This policy was adopted on

Signed on behalf of the nursery

Date for review